

CITY OF RACINE PURCHASING
 Addendum #1
 Official Notice #20-2016
 EMS Billing

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| To: | Notice to all Vendors |
| From: | Kathryn Kasper, Purchasing Agent |
| Solicitation: | Official Notice #20-2016 EMS Billing |
| Addendum Issued: | November 15, 2016 |
| RFP Response Due Date: | November 30, 2016 (Response due by 10:00 a.m.) |

The purpose of this Addendum is to clarify questions received from Proposers. All requirements of the proposal documents remain unchanged except as cited herein.

Information contained in this Addendum will be included in any subsequent contractual agreement between the City and the successful bidder (s).

QUESTION 1:

Are you currently using an electronic patient care (ePCR) reporting system? If so, which system are you currently using? Are you interested in different ePCR options?

Answer:

Please refer to page three of the background section of the RFP.

QUESTION 2:

Will the vendor be financially responsible for the cost of your ePCR software and hardware?

Answer:

Yes.

QUESTION 3:

Please provide the net charges for fiscal 2015?

Answer:

\$4,775,135.50

QUESTION 4:

Please provide the total collections for 2015?

Answer:

\$2,013,709.97

QUESTION 5:

Please provide the average revenue collected per transport for fiscal year 2015?

Answer:

\$261.33

QUESTION 6:

Please provide a breakdown of FY 2015 transports by primary payor for the following categories?

Medicare 36.01%

Medicaid 35.22%

Commercial Insurance 12.04%

Patient Pay 16.23

Answer:

Percentage breakdown by payer provided on page 3 of the RFP in the background section.

QUESTION 7:

Please provide the average loaded mileage per transport?

Answer:

3.5 miles

QUESTION 8:

Please provide the number of transports for each call type for fiscal year 2015?

ALS Emergency

ALS Non-Emergency

BLS Emergency

BLS Non-Emergency

ALS 2

SCT 0

Answer:

ALS Emergency = 3001

ALS Non-Emergency = 1

BLS Emergency = 3228

BLS Non-Emergency = 3

ALS2= 91

SCT = 0

QUESTION 9:

Please describe your current practice for managing Notice of Privacy Practice (NPP). Will the successful vendor be responsible for mailing NPP's?

Answer:

The ambulance service is responsible for managing/distribution of the NPP. LifeQuest does provide a customized, current notice the service can use.

QUESTION 10:

Do you currently use a lockbox for all payments and correspondence? If so, who will be responsible for the cost of the lockbox?

Answer:

Yes. Billing provider pays for the lockbox

QUESTION 11:

How satisfied are you with your current EMS billing vendor? What is the reason for your RFP?

Answer:

We are very satisfied with our current provider. The term of the contract is ending.

QUESTION 12:

What is the reason for going out to bid at this time?

Answer:

Our current contract is expiring.

QUESTION 13:

Is the Agency satisfied with its current vendor?

Answer:

Yes.

QUESTION 14:

In the most recent fiscal or calendar year, what was the actual number of billable

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| <p>transports provided by the Agency?</p> <p>Answer: Approximately 6500</p> |
| <p>QUESTION 15: Please provide your current rates for each of the ambulance transport categories.</p> <p>Answer: Please refer to page 2 of the RFP, background section.</p> |
| <p>QUESTION 16: Does the Agency utilize a “lockbox” for collections?</p> <p>Answer: Yes</p> |
| <p>QUESTION 17: Will the selected vendor be responsible in any way for the cost associated with the Image Trend ePCR?</p> <p>Answer: Yes</p> |
| <p>QUESTION 18: Will the selected vendor be required to provide tablet hardware? If so, can you please provide the type of hardware and number of units required by the Agency.</p> <p>Answer: Currently have 6 to 8 Panasonic FZ-G1 tablets</p> |
| <p>QUESTION 19: It is noted on page 3 of the RFP that the Agency uses the Pro-Phoenix RMS/CAD for its fire record management system. Does the current vendor integrate with the Pro-Phoenix CAD to receive fire billing data? If so, can you provide the cost of that integration.</p> <p>Answer: There currently is no interface in place and the cost of one is unknown.</p> |
| <p>QUESTION 20: Exactly how many EMS transports did the Racine Fire Department (RFD) make in 2015?</p> <p>Answer: 6324</p> |
| <p>QUESTION 21: What were the gross charges in dollars in 2015?</p> <p>Answer: \$4,775,135.50</p> |
| <p>QUESTION 22: How does City’s current vendor (LifeQuest) receive patient health insurance information? Face sheets? Directly from hospitals? Other means?</p> <p>Answer: Directly from the hospitals</p> |
| <p>QUESTION 23: In 2015, what percentage of the RFD’s transports were coded BLS? ALS1? ALS2?</p> <p>Answer: See question #8</p> |
| <p>QUESTION 24: What are the RFD’s primary transport hospitals? In 2015, what percentage of all transports went to each hospital?</p> <p>Answer: St. Mary’s Hospital, Racine, 99.9%</p> |