

\$75 LICENSE ACCT #: 11101-44110  
\$15 RECORD CHECK ACCT #: 11101-46100



BILL #: \_\_\_\_\_

DATE: \_\_\_\_\_

RECEIPT #: \_\_\_\_\_

**OPERATOR'S LICENSE APPLICATION**  
**THIS LICENSE WILL BE MAILED TO THE ADDRESS LISTED BELOW.**

NEW \_\_\_\_\_ RENEWAL \_\_\_\_\_

NAME \_\_\_\_\_ MAIDEN NAME \_\_\_\_\_  
LAST FIRST M.I.

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ HOME TELEPHONE NO. \_\_\_\_\_

BUSINESS NAME WHERE LICENSE IS TO BE USED \_\_\_\_\_

ARE YOU AT LEAST 18 YEARS OLD? YES NO

I hereby apply for an operator's license to draw, serve and/or sell alcohol beverages as defined by law, until the end of the licensing period, subject to the conditions and limitations imposed by chapter 125 of the Wisconsin statutes and by chapter 6 of the Racine municipal code.

HAVE YOU EVER BEEN CONVICTED OF ANY OFFENSES? You do not need to include minor traffic offenses.  
YES \_\_\_\_\_ NO \_\_\_\_\_

(IF YES, GIVE LAW OR ORDINANCE VIOLATED, TRIAL COURT, TRIAL DATE AND PENALTY IMPOSED, AND/OR DATE, DESCRIPTION AND STATUS OF CHARGES PENDING.)

DO YOU HAVE ANY CHARGES PENDING AGAINST YOU? You do not need to include minor traffic offenses.  
YES \_\_\_\_\_ NO \_\_\_\_\_

(IF YES, DESCRIBE STATUS OF CHARGES PENDING.)

*NOTE:* WISCONSIN LAW PROHIBITS THE GRANTING OF AN OPERATOR'S LICENSE TO A PERSON WITH AN ARREST OR CONVICTION RECORD, SUBJECT TO WIS. STAT. SECS. 111.321, 111.322, 111.335 AND 125.12(1)(b).

\_\_\_\_\_  
SIGNATURE OF APPLICANT

### **1. How do I qualify for an operator's license?**

To qualify for an operator's license, you must

- Be at least 18 years old
- Meet criminal record requirements (please ask the clerk's office for a complete copy of criminal record guidelines if needed)
- Have completed a responsible beverage server training course
- Pay the \$90 application fee
- Turn in a completed operator application

### **2. What are responsible beverage server training courses?**

Not all responsible beverage server training courses are taught by technical colleges. Other courses (see "[Training](#)" on the Department of Revenue website) may be substituted for those taught at technical colleges, as long as they have been approved by the Department of Revenue or the Department of Safety and Professional Services (DPS). Make sure of this approval before enrolling in a responsible server course not offered at a technical college.

### **3. What exceptions are there to the server training course requirement?**

The exceptions to this requirement are

- If you are renewing a current operator's license
- If you were the agent of a corporation that held a Wisconsin retail license within the past two years
- If you held a Wisconsin retail or operator's license within the past two years
- If you completed a Wisconsin approved server training course within the past two years.

### **4. What qualifies as an "offense" or a "charge"?**

An offense includes a conviction by any court of competent jurisdiction and includes:

- Criminal charges
- Ordinance violations
- Major traffic violations such as Hit and Run or Operating While Intoxicated

A charge refers to a pending case for any of the above violations.