

**Department of Public Works**

City Hall  
730 Washington Avenue  
Racine, WI 53403  
262.636.9121 – Public Works  
262.636.9191 - Engineering



Mark H. Yehlen, P.E.  
Commissioner of Public Works

Thomas M. Eeg, P.E.  
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.  
Asst. Comm. Of Public Works/City Engineer

To Whom It May Concern:

Please find enclosed the **Application for Special Solid Waste Collection** that you requested. There are two sheets: one that must be completed by the applicant and another that must be completed by the applicant's doctor.

Both forms must be returned to our office at the same time for the application to be processed.

If you have any questions regarding these forms, please feel free to contact our office at (262) 636-9121.

Sincerely,

A handwritten signature in blue ink, which appears to read "Mark H. Yehlen", is positioned below the word "Sincerely,".

Mark H. Yehlen  
Commissioner of Public Works

MHY:njp

Enclosures

## **Special Solid Waste Collection Rules and Regulations**

### **Eligibility**

To be eligible for special solid waste collection, the householder must be disabled, handicapped, and/or elderly, with no one in the household physically able to carry the solid waste to the curb line for collection.

### **Application**

A written application must be submitted to the Commissioner of Public Works and receive approval from the Commissioner of Public Works.

### **Material**

Only domestic (household) waste will be collected from the back door. Recycling carts with acceptable recycling material will also be collected from the back door. Any other type of material must be properly prepared and placed at the curb line for collection.

### **Placement**

Solid waste material for back door collection must be placed in the immediate area of the back door, but NOT on porches, stoops or inside garages. It must be easily accessible and unobstructed by cars, shrubbery and fences.

### **Collection**

Collection will be made once a week on the regular collection day for that district. Waste must be ready for collection no later than 7:00 A.M. of the scheduled collection day.

### **Containers**

There shall be a maximum of two (2) containers per dwelling unit per week. The containers of those eligible for special collection must be identified by address if the householder lives in a two to four-family unit building.

We promote the use of one-way disposable bags.

### **Questions**

If additional information is needed regarding the special collection service, please call (262) 636-9126 between the hours of 7:00 A.M. and 2:30 P.M., Monday through Friday.

Return to: Commissioner of Public Works  
730 Washington Avenue, Room 304  
Racine, WI 53403

Date \_\_\_\_\_

### APPLICATION FOR SPECIAL SOLID WASTE COLLECTION

Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Type of Home:  Single Family  Apartment  Duplex

Name of Other Occupants of the Home \_\_\_\_\_ Age \_\_\_\_\_

Reason for Request: Age \_\_\_\_\_ Birth Date \_\_\_\_\_

Permanently Disability  Temporarily Disabled  Other \_\_\_\_\_

Explain Disability: \_\_\_\_\_

Time Period for Special Collection (if temporarily disabled) \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Doctor's Address \_\_\_\_\_

If this request is granted, I will place my solid waste at the following location:

I certify the above statements are accurate and true and that as a result of age, illness, injury, congenital malfunction or other permanent or temporary incapacity or disability, living alone or with another individual similarly incapacitated, I am unable to utilize the solid waste collection service if required to bring solid waste to the curb/alley line to get service.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

#### FOR OFFICE USE ONLY

Special Collection Recommended:  Yes  No

Date Solid Waste Collection Can Begin \_\_\_\_\_

Supervisor \_\_\_\_\_

Recycling Zone:  GREEN  GOLD

Request Approved:  Yes  No

Date Recycle Collection Can Begin \_\_\_\_\_

Signature of Commissioner of Public Works

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**Department of Public Works**

City Hall  
730 Washington Avenue  
Racine, WI 53403  
262.636.9121 – Public Works  
262.636-9191 – Engineering



Mark H. Yehlen, P.E.  
Commissioner of Public Works

Thomas M. Eeg, P.E.  
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.  
Asst. Comm. Of Public Works/City Engineer

Dear Physician:

The City of Racine Department of Public Works requires all residents to place their solid waste and recyclables at the curb or alley line for collection. However, we do provide a “back door” service for those residents with disabilities or other medical conditions which prevent them from being able to comply with these rules.

The person identified below has requested this special collection service and has identified you as their physician. We do need to have you certify that the applicant’s condition prevents them from placing their solid waste and recyclables at the curb or alley line. We would appreciate your filling out this form and returning it by mail or fax (262) 636-9142.

Name of Applicant for Special Collection \_\_\_\_\_

- In my opinion, the patient’s medical condition prevents them from placing solid waste at curb/alley.
  
- The patient should not receive special collection.

Physician’s Name \_\_\_\_\_

Physician’s Signature \_\_\_\_\_

Date \_\_\_\_\_