

**APPLICATION FOR PERMISSION  
TO  
CLOSE CITY OF RACINE STREET**

**Copies to:  
Requestor  
Engineering  
Transit Planner  
DPW Field Office  
Police Department  
Fire Department  
Plumbing**

TO: Mark H. Yehlen  
Commissioner of Public Works  
City Hall  
Racine, Wisconsin 53403

Date of Application \_\_\_\_\_

Street to be Closed \_\_\_\_\_

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
Date of Proposed Street Closing \_\_\_\_\_

Length of Time Street Will be Closed (Hours/Days) \_\_\_\_\_

Reason for Street Closing \_\_\_\_\_

I/We hereby request permission to close the street as described, during which time I/we agree to and will abide by the conditions listed on the reverse side of this application.

\_\_\_\_\_  
Company or Individual

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
If Company, Signature of Authorized Representative

\_\_\_\_\_  
City & State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone Number and Fax Number with Area Code

\_\_\_\_\_  
Telephone Number at Job Site

**FEE CALCULATION: \$150.00 x \_\_\_\_\_ BLOCKS = \$ \_\_\_\_\_**

**LATE SUBMITTAL FEE: \$50.00 x \_\_\_\_\_ BLOCKS = \$ \_\_\_\_\_ TOTAL FEE: \$ \_\_\_\_\_**

**FEE MUST BE PAID AT TIME PERMIT IS REQUESTED. PAID \$ \_\_\_\_\_ RECEIPT # \_\_\_\_\_**

Permit No. \_\_\_\_\_

Approved by: \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Commissioner of Public Works

Date \_\_\_\_\_

\_\_\_\_\_  
Assistant Commissioner of Public Works/Engineering

Proposed Temporary Route \_\_\_\_\_

CONDITIONS: Permit to Detour Traffic

1. ALL APPLICATIONS TO CLOSE CITY STREETS FOR NON-EMERGENCY WORK SHALL BE SUBMITTED AT LEAST **THREE (3) BUSINESS DAYS** PRIOR TO THE REQUESTED CLOSING DATE.

FAILURE TO ABIDE WITH THIS REQUIREMENT WILL RESULT IN A \$50.00 PER BLOCK PENALTY BEING CHARGED.

2. The applicant shall erect and maintain all barricades, signs and warning devices in the immediate area of the street(s) to be closed at no expense to the city and in accordance with the City of Racine Manual of Traffic Controls for Street Construction and Maintenance Operations.

Your attention is called to the need for flagmen as discussed on pages 2 and 14 when only one lane is available to traffic. These conditions shall apply unless otherwise provided in Condition 7 below.

3. If a detour route is determined to be necessary by the City of Racine, the Contractor performing the work shall be responsible for signing the detour route in accordance with the City of Racine policy on traffic control in work zones.
4. The City of Racine shall accept full responsibility for the use of alternate streets designated on the detour route unless otherwise provided in Condition 7 below.
5. The applicant shall minimize as much as practicable the duration of the closure of the streets, including providing for assembly and dispersal of parades in areas removed from the street to be closed.
6. The applicant shall notify the Police and Fire Departments of the time and place of the street closing.

Telephone: Police Department - 635-7700  
Fire Department --- 635-7900

7. Calculation of charges to close city street:

Application Fee: \$150.00 per block x number of blocks = charge.  
Late Fee: \$ 50.00 per block x number of blocks = charge.

8. Additional Conditions: