

Purchasing Department

Kathryn Kasper
Purchasing Agent



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Honorable Mayor Cory Mason and the
Members of the Common Council
730 Washington Avenue
Racine, WI 53403

February 6, 2019

Ladies and Gentlemen:

I am requesting permission to appear before the Finance & Personnel Committee to discuss the results of Official Notice #1-2019, Request for Proposal (RFP) – Priority Locations - Green Infrastructure Design for the City of Racine.

The Green Infrastructure Design project regards five locations (Vidian-Cheska, Young Industrial, Mat Matson, Case-Harmon and a location in Uptown) that currently serve as, or could serve as, storm water retention areas. Green infrastructure design or retrofit will enhance capacity, create natural habitat and make those areas that are publically accessible more usable/ascetically pleasing.

The Request for Proposals technique is frequently used by the City when seeking services as opposed to bidding for goods or when price is not the major determining factor in a purchase. We received four proposals from AECOM, Smith Group JJR, Miller Engineers and Applied Ecological Services. The responses were read and evaluated according the criteria outlined in the RFP by Matt Koepnick, City Forester, John Rooney, City Engineer, Julie Kinzelman, Laboratory Director-Public Health Department and Tom Molbeck, Director of PRCS. I have attached a summary of the evaluation scoring to this communication.

Based on the evaluation discussion and scores, I am requesting to be authorized to negotiate and contract with AECOM for the provision of Priority Locations – Green Infrastructure Design.

Funds for this service are in 20201.52200 made available through a Fund for Lake Michigan grant. The cost for this service is \$54,820.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kathryn Kasper", is written over a light blue horizontal line.

Kathryn Kasper
Purchasing Agent

cc: Dr. Julie Kinzelman

**City of Racine
RFP for Green Infrastructure
Evaluation Matrix**

| Category: | Max Point Value | AECom | SmithGroup | Miller | Applied Eco |
|---|-----------------|--------------|--------------|--------------|--------------|
| Project approach including understanding of project objectives | 30 | 27.75 | 26.50 | 25.50 | 23.75 |
| Matt | | 27.00 | 28.00 | 27.00 | 27.00 |
| John | | 27.00 | 24.00 | 24.00 | 20.00 |
| Julie | | 27.00 | 29.00 | 26.00 | 25.00 |
| Tom | | 30.00 | 25.00 | 25.00 | 23.00 |
| Qualifications and experience. | 25 | 23.00 | 23.25 | 21.50 | 22.00 |
| Matt | | 24.00 | 24.00 | 21.00 | 24.00 |
| John | | 23.00 | 24.00 | 20.00 | 19.00 |
| Julie | | 20.00 | 20.00 | 20.00 | 21.00 |
| Tom | | 25.00 | 25.00 | 25.00 | 24.00 |
| Demonstrated ability to meet project | 20 | 17.00 | 14.88 | 16.25 | 15.25 |
| Matt | | 10.00 | 10.00 | 10.00 | 10.00 |
| John | | 18.00 | 17.00 | 18.00 | 17.00 |
| Julie | | 20.00 | 14.50 | 19.00 | 16.00 |
| Tom | | 20.00 | 18.00 | 18.00 | 18.00 |
| Management, team organization and skill experience of key team member | 15 | 13.75 | 13.38 | 13.25 | 13.00 |
| Matt | | 14.00 | 15.00 | 13.00 | 15.00 |
| John | | 13.00 | 13.00 | 12.00 | 11.00 |
| Julie | | 13.00 | 12.50 | 13.00 | 13.00 |
| Tom | | 15.00 | 13.00 | 15.00 | 13.00 |
| Cost | 10 | 7.31 | 7.29 | 7.49 | 10.00 |
| Total | 100 | 88.81 | 85.29 | 83.99 | 84.00 |

| | Total Cost | % based on low cost | Cost Points based on % |
|-------------|------------|---------------------|------------------------|
| AECom | \$54,820 | 0.731357169 | 7.31 |
| SmithGroup | \$55,000 | 0.728963636 | 7.29 |
| Miller | \$53,540 | 0.748841987 | 7.49 |
| Applied Eco | \$40,093 | 100 | 10.00 |